

I/56998/2023

**NODAL CELL
FINANCE DEPARTMENT
PALIKA KENDRA : NEW DELHI**

Sub : Refund of EMD of unsuccessful bidder/bidders other than L-1

Delay in refund of EMD of bidders unsuccessful during technical evaluation and/or bidders other than L-1 was brought out in the recent SCAN meeting held on 31st January, 2023.

2. It may be noted that SOP No. 5/2 in reference to Para 5.1.4 (1) of CPWD Works Manual, 2022 provides as under :

“The earnest money given by all the tenderers except the lowest tenderer is refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. However, in case of two/three bid system, earnest money deposit of bidders unsuccessful during technical bid evaluation etc. should be returned within 30 days of declaration of result of technical bid evaluation.....”.

3. The provision ibid further provides, “The Engineer in Charge periodically reviews the Tender Opening Register with a view to ensure that the earnest money is refunded in time. It is the responsibility of Divisional Accountant to ensure that Earnest Money is refunded to unsuccessful tenderers in time specified above”.

4. This may be noted for strict compliance by the officers mentioned at Para 3 above.

This issues with the prior approval of the Chairperson, NDMC.

Signed by Ram Singh

Date: 01-03-2023 11:32:55
Director(Finance)

Head of Departments - for circulation

Accounts Functionaries - for compliance

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